WAYNE STATE UNIVERSITY

MEMORANDUM

To: Year I and Year II Medical Students

From: Jon Frederick, Director, Parking and Transportation Services 7-4348

Subject: WSU PARKING INFORMATION / POLICIES

Date: July 16, 2015

PARKING FEES – The parking fee for the current 2015/2016 academic year is $717.50 for 10 months. For all new parking customers, there is an additional one-time, non-refundable/non-transferable $25.00 user fee for a Radio Frequency Identification Device (RFID) hangtag. All fees subject to change. If you are already in the parking program, your current RFID hangtag will be updated. Your RFID hangtag will be used for all current and future parking access at WSU; do not discard or damage the tag.

Parking passes will be available for purchase in person July 28, 2015 through July 30, 2015 from 2:00pm – 4:30pm in Room 1328 Scott Hall. All payments made in person during this time must be made by check payable to Wayne State University. Parking passes are also available for purchase in person for Year II medical students at the OneCard/Parking Service Center located in the Welcome Center, 42 W. Warren, Room 257. We accept mastercard, visa, cash, check or money order as payment.

Your RFID hangtag will allow you access to Parking Structure 4 Monday through Friday between the hours of 6:30am-12:30am. Along with your access to PS#4, you will be able to park at Lot 75 only (surface lot adjacent to PS#4) after 7:00 pm on weekdays and 24/7 on Saturdays, Sundays and holidays. Upon request and based on availability, your RFID hangtag may be encoded for access to Parking Structure 1 or 5 near the University Fitness Center at no extra charge. The structures' addresses are 450 West Palmer – North of the Law School and 5501 Anthony Wayne Drive – Across from the FAB building (Faculty Administration.)

CHECK ACCEPTANCE POLICY FOR PARKING ASSIGNMENTS
The Parking Office has established the following check policy:

1. CHECKS MUST BE MADE PAYABLE TO “WAYNE STATE UNIVERSITY”.
2. NO STARTER CHECKS WILL BE ACCEPTED. Instead of a starter check, please pay by certified check or money order.
3. NO POST-DATED CHECKS WILL BE ACCEPTED.
4. ALL FOREIGN CHECKS MUST BE MARKED "U.S. FUNDS".
5. IF A CHECK IS RETURNED BECAUSE OF NON-SUFFICIENT FUNDS, OR, A CLOSED ACCOUNT, WE CANNOT ACCEPT ANOTHER CHECK. YOU MUST REPLACE THE CHECK WITH EITHER CASH OR A MONEY ORDER FOR THE TOTAL AMOUNT.

Parking permits are intended for the sole use of the OneCard holder only. Any “misuse” of parking privileges by students (Violation of the Student Code of Conduct) or employees could result in the loss of parking privileges and formal disciplinary charges. For a complete listing of the Parking Regulations, please visit our website www.parking.wayne.edu.

If you have any comments or concerns regarding this policy, please call (313) 576-PARK (7275) or stop by the OneCard/Parking Service Center.