Year 3 and 4 Career Checklist:

MS3 Year

1. **July-March:** Contact faculty in specialties of interest that are not part of Year 3 core rotations and meet with and shadow to help narrow your areas of interest.
2. **July-Dec:** Learn about specialties and gain clinical experience. Think about what you liked/disliked about each rotation. Consider your competitiveness for the specialties you are interested in.
3. **Oct-Dec:** Register for Step 2 CS if you plan to take it in last June—Test sites fill up quickly and the cost of both Step 2 CK and CS usually increase after December 30.
4. **Jan-June:**
   a. **Jan-March:** Identify a faculty advisor/s in specialty(ies) that interest you
   b. **Jan-March:** Meet with faculty advisor and review academic record
   c. **Jan-March:** Attend faculty advising dinner
   d. **Jan-March:** Plan both type and order of Year 4 rotations
   e. **Jan-March:** Prepare for and schedule Step 2 CK/CS. Take both no later than October 31. The earlier the better! Must complete Year 3 coursework fully before you can take either exam.
   f. **Jan-April:** If you plan to do away electives, begin researching programs, gather required application materials, update immunizations and meet with your counselor to discuss the application process.
   g. **Jan-June:** Email faculty members on rotations you particularly enjoyed to ask for Letters of Recommendation; let them know you will not need them until June when ERAS opens.
   h. **April:** Participate in Year 4 lottery
   i. **May:** Participate in CV/Personal Statement Workshop
   j. **April-June:** Meet for MSPE letter. Bring updated CV. Develop a smart residency application strategy and plan!
   k. **April-June:** Review NRMP and Careers in Medicine Match Data- available on line

MS4 Year

5. **June:** Attend ERAS and Financial Aid Presentation
6. **June:** Attend Residency Recruitment Fair
7. **June-July:** Participate in MANDATORY ERAS training
8. **June-Sept:** Prepare ERAS Application. Finalize personal statement.
9. **June-Sept:** Research residency training programs: Use Careers in Medicine, FRIEDA online, Doximety
10. **June-Sept:** Meet with financial aid to discuss your budget for residency interview
11. **June-Oct:** Obtain Letters of Recommendation; Follow up with faculty members, send identified faculty members the ERAS LOR uploading instructional documents
12. **July-Sept:** Take Step 2CK and CS.
13. **August:** Review and approve MSPE letter for release on October 1
14. **Sept 15:** Certify ERAS Application
15. **Sept-Oct:** Register for NRMP
16. **Oct:** Attend Mock Interview Session
17. **Nov-Feb:** Interview at residencies
18. **Jan:** Attend Rank Order List Presentation
19. **Jan-Feb:** Certify Rank Order List
20. **March:** Match Day – third Friday in March
21. **March:** Order Cap and Gown
22. **April:** Medical Student Recognition Program
23. **May:** Pick up Cap and Gown
24. **May:** Commencement!! You did it!