2014 Medical Student Summer Research Fellowship (MSSRF) information for the Mentor

Thank you for considering the sponsor/mentorship of one of our enrolled medical students and assisting them in designing a research plan to compete for the Medical Student Research Fellowship Award. The program’s continued success is reflected by the mentoring/guidance of our sponsoring faculty, for which Dr. Rossi and myself are internally grateful for….

The purpose of this information page is to briefly highlight the Medical Student Summer Research Fellowship Program, explain the mentor’s role in assisting the student with designing a realistic research proposal and mentoring their progress during the student’s 8-10 week summer break.

The Medical Student Summer Research Fellowship Application Process

Mentor/Student Introduction:

Eligible mentors must have a WSU and/or Henry Ford Hospital facility appointment

Previous research experience by the student is not required to be eligible for a Fellowship award.

Students who are awarded the MSSRF are required to dedicate 8-10 weeks of full time effort to the proposed project and will not be eligible if they are committed to another Fellowship/externship or are required to remediate a failed course during the summer period.

The mentor is responsible for providing all materials, equipment and training for the Student’s proposed summer project.

The awarded fellowship will provide a $3000 summer stipend to the student (for a 10 week full-time commitment and will be prorated down to a minimum of 8 weeks if requested. In addition the award will provide the mentor with a $1000 supplement* to partially off-set expenses for the project.

If you are a Canadian student, be sure you have a U.S. Social Security Number or your fellowship stipend will be delayed until you do.

* The $1000 must be deposited into an established Research and Development account in the name of the PI. This account must be established in order to transfer the $1000 award to the mentor. Funds cannot be deposited into indirect cost accounts due to regulations against co-mingling of funds. (Your departmental office business manager should know details and how to open such an account).
The MSSRF-application:

A clearly defined project that can be realistically accomplished during the 8-10 week fellowship period should be discussed between you and the student. The application requires the student to provide a brief introduction of the area being explored followed by a hypothesis driven research proposal. As part of the learning experience for the student, the research proposal must be composed by the student (with mentor editing if needed). Cut-& pasting from mentor’s grant applications for this proposal will not be accepted. Lastly, the student’s role on the proposed project must be clearly defined on the application.

Fellowship Reviewing Process

All applications will be reviewed by a 3-5 member committee, with each application then being discussed and scored and then ranked (1.0 being the highest score and 5.0 being the lowest). Applications with scores between 1-3 will then be ranked, with award letters being assigned in order of application ranking (and availability of funding). Award letters will be then sent to the student, whereby they must accept or decline the Fellowship award. Upon acceptance, the student must sign an agreement letter stating that they are fully committed to proposed project for the 8-10 week period, are not participating in any other Fellowship/externship during the MSSRF funding period.