

Year 4 Examination and Evaluation Manual, 2013/2014

Wayne State University School of Medicine

Outline

- Examination Policies
- Procedure and Diagnosis (Px/Dx)
- Clerkship Assignment Policy
- E*Value
- Clerkship Evaluations
- Px/Dx Tracking
- Quick Instruction Guide

Examination Policies

Also see:

<http://www.asp.med.wayne.edu/assessment-of-student-performance.php#WSUSOM-Examination-Policies>

Examination Policies

- Examination Logistics
 - Promotional Exams
 - Dates of promotional exams, including make-up and re-exams, are included in the 2013/14 Curriculum Guide.
 - <http://asp.med.wayne.edu/curriculumguides.php>
 - Promotional exams are from the National Board of Medical Examiners (NBME)
 - Exam Blueprints
 - » <http://www.nbme.org/PDF/SubjectExams/SubjectExaminationQuickGuide.pdf>
 - Exam Timing
 - » http://www.nbme.org/PDF/SubjectExams/SE_ContentOutlineandSampleItems.pdf
 - All NBME exams are computerized and will be held in 309 Mazurek.
 - Dates and times for exams are contained within course syllabi.
 - Non-Promotional Exams
 - Dates and times for other exams are contained within course syllabi.
 - Unless otherwise noted, all written exams are computerized and will be held in 309 Mazurek.
- Written Examination Start Time (Promotional and Non-Promotional)
 - Students should report to exam room 20 minutes prior to the exam.
 - Exams begin promptly at the designated start time.
 - **The 15 minute grace period is no longer in effect.**
 - Students arriving after the designated start time will be designated as absent and will not be permitted to take the exam.

Examination Policies

- Permitted Materials
 - Non-alarmed watch
 - Pencils/Pens
 - WSU OneCard
 - Earplugs
 - Beverage
- Non-Permitted Materials
 - All other materials are not permitted at your computer station and must be stored elsewhere.
 - Cell phones and other electronic devices are to be stored in the off position and cannot be on your person during the exam.

Examination Policies

- Examination Scores
 - Examination scores will be made available within 2 business days of an exam.
 - Student can access exam scores through MYSOM.
 - Despite the exam mean, standard deviation and percentage being shown, they are not applicable to NBME exams.

Procedures And Diagnoses (Px/Dx)

Procedures and Diagnoses (PxDx)

- Each clerkship requires students to log formal encounters with patients during their rotation (Procedures and Diagnoses – PxDx).
- Each clerkship syllabi contains a detailed list of procedures and diagnoses that are required along with the number required and a list of alternative experiences.
- A complete list for all clerkships is also contained in the year 4 curriculum guide.
- The completion of Px/Dx logging is not only a clerkship requirement but also a WSUSOM requirement. Students not completing their Px/Dx requirements are subject to the Clerkship Assignment Policy. Failure to adhere to this policy may result in an unsatisfactory clerkship grade.
- Px/Dx's are specific to each clerkship. Credit for Px/Dx's in one clerkship cannot be applied for credit in another clerkship.
- **Once you create a patient log, it cannot be deleted. Please use caution when submitting your Px/Dx cases.**
- The logging of “alternative experiences” should only be done when a Px/Dx cannot be logged for an actual patient.

Clerkship Assignment Policy

Clerkship Assignment Policy

- Students are required to complete all clerkship assignments, including Px/Dx logs, before the end of the clerkship.
- The deadline for logging all Px/Dx cases is midnight of the Wednesday of the last week of the rotation.
- Clerkship will establish the deadlines for other assignments.
- If assignments are not completed by the respective deadlines, the student's grade is considered Incomplete.
- The Incomplete will change to a final grade as detailed below:
 - **Completion of assignments after the deadline, but before two weeks after deadline:**
 - Students will receive their earned grade if they complete the requirement within the two-week grace period.
 - **Completion of assignments after the two-week grace period and before four weeks after the deadline:**
 - Students will receive a grade of S* (Satisfactory upon remediation). This grade will show on the transcript and indicate an initial failure of the clerkship.
 - **Failure to complete the assignments by 4 weeks after the deadline:**
 - Students will receive a grade of Unsatisfactory and must repeat the entire clerkship. The clerkship will be listed twice on the transcript, once with a grade of Unsatisfactory and once with a grade of Satisfactory (the highest grade that can be achieved after remediating a failed course).

E*Value



www.e-value.net

E*Value

- E*Value is an online application used by Wayne State University School of Medicine to administer clerkship evaluations and to document patient encounters (i.e., Px/Dx tracking).
- E*Value website:
 - www.e-value.net
 - <http://home.med.wayne.edu/>
 - Click on SOM QUICK LINKS
 - Select E*Value.
- E*Value also provides mobile access to assist in the administration of it's programming. However, not all smartphones and tablets support this feature.
- If you are a previous E*Value user, you can use your already existing login name and password.
- If you've forgotten your password, you can
 - Visit the E*Value website (www.e-value.net) and select FORGOT PASSWORD
 - or
 - Email support at mededu@med.wayne.edu

Clerkship Evaluations

Clerkship Evaluations

- WSUSOM requires all students to complete a clerkship evaluation.
- Individual clerkships may have other evaluations that students are required to complete. Please refer to the course syllabi for this information.
- Clerkship evaluations will be administered through E*Value.
- Students will receive an email from mededu@med.wayne.edu notifying them of pending evaluations.
- Students can also visit the E*Value website to check for pending evaluations.
- If you do not receive an email towards the end of your rotation, please check your spam / junk email folder, visit the E*Value website or email support mededu@med.wayne.edu.

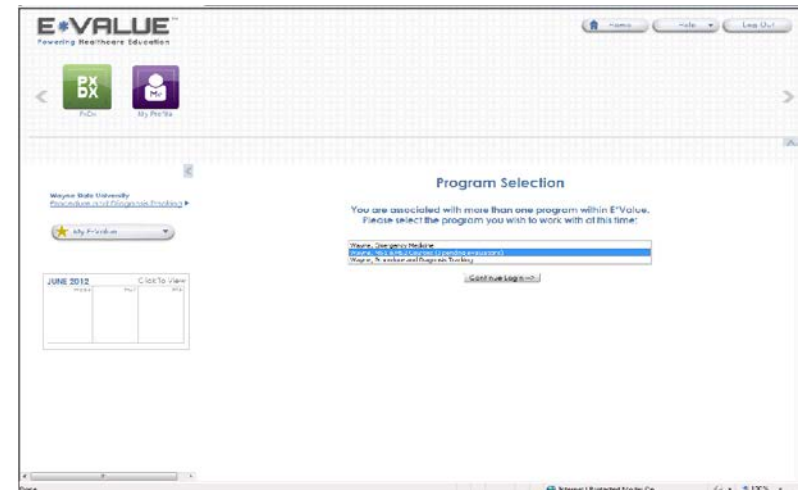
Clerkship Evaluations

- Login to E*Value (www.e-value.net)
 - Enter LOGIN NAME
 - Enter PASSWORD
 - INSTITUTIONAL CODE is not required
 - Select LOGIN
- Program Selection page
 - Select your desired clerkship
 - Click CONTINUE LOGIN

HINT: You may change your login name and password at any time. To do so click: MY PROFILE > PASSWORD CHANGE.

Switching between Programs / Clerkships:

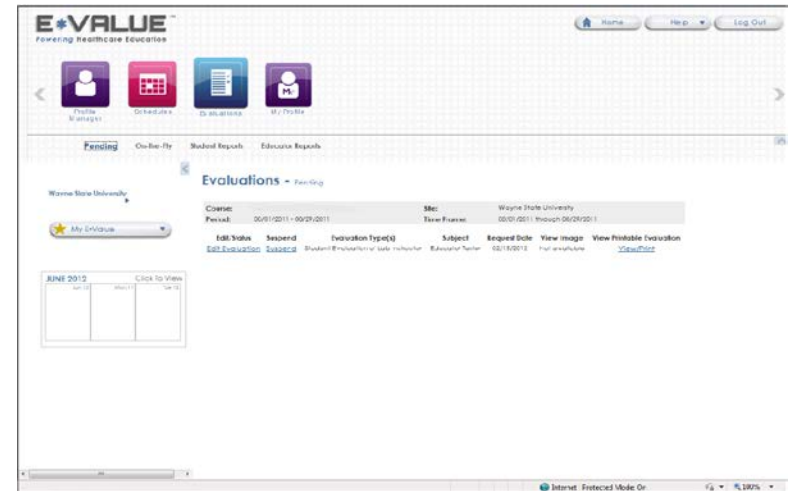
At the top right of the screen is a button labeled MY ACCOUNT. Hover the mouse over it and then click CHANGE PROGRAMS. The PROGRAM SELECTION screen opens. Select your desired program / clerkship and click CONTINUE LOGIN.



Clerkship Evaluations

- You can also login to E*value by following the link provided in the pending evaluation email.
- Once in E*Value, click the PENDING EVALUATION(S) link under the YOU HAVE: section. Click EDIT EVALUATION and complete your evaluation.
- To see which evaluations are still requiring completion click EVALUATIONS > TO BE COMPLETED.
- If you forget to complete an evaluation a reminder email will be sent to you.

NOTE: Please do not “Suspend” evaluations. If you are unsure about any information regarding the clerkship, contact the unit’s Clerkship Coordinator or email support at: mededu@med.wayne.edu . If for any other reason you are unable to answer a question in an evaluation, please select “Unable to Answer” and state your reasons why.



Overall, how would you rate the clerkship orientation at your Clinical Campus? (Question 1 of 17 - Mandatory)					
Unable to Answer	Poor	Fair	Good	Very Good	Excellent
<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
How would you rate the orientation to your clerkship team? (Question 2 of 17 - Mandatory)					
Unable to Answer	Poor	Fair	Good	Very Good	Excellent
<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Overall, how would you rate the organization of the clerkship? (Question 3 of 17 - Mandatory)					
Unable to Answer	Poor	Fair	Good	Very Good	Excellent
<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Overall, how would you rate the teaching from the attending faculty? (Question 4 of 17 - Mandatory)					
Unable to Answer	Poor	Fair	Good	Very Good	Excellent
<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Overall, how would you rate the teaching from residents and fellows? (Question 5 of 17 - Mandatory)					
Unable to Answer	Poor	Fair	Good	Very Good	Excellent
<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Overall, how would you rate this clerkship? (Question 6 of 17 - Mandatory)					
Unable to Answer	Poor	Fair	Good	Very Good	Excellent
<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
I received clear learning objectives for the clerkship. (Question 7 of 17 - Mandatory)					
Unable to	Strongly	Disagree	Neutral	Agree	Strongly

Px/Dx Patient Tracking

Px/Dx Patient Tracking

NOTE: YOU MUST COMPLETE YOUR PXDX LOG WITHIN YOUR CURRENT CLERKSHIP.

FIELDS THAT DO NOT HAVE AN ASTERISK “*” NEXT TO THEM ARE OPTIONAL. HOWEVER CHECK WITH YOUR CLERKSHIP TO SEE IF THEY ARE REQUIRED PARAMETERS FOR THOSE CLERKSHIPS.

ONCE YOU CREATE A PATIENT LOG, IT CANNOT BE DELETED. PLEASE USE CAUTION WHEN SUBMITTING YOUR PX/DX CASES.

To record a patient encounter:
Log into your clerkship.

Click: PXDX > ADD NEW.

Under MAIN section:

- Enter the INTERACTION DATE
- Select the CLERKSHIP
- Select the SITE (Where the patient is located)
- Select the GENDER
- Select the AGE
- ETHNICITY is optional
- Select the CLINICAL SETTING
- Choose an option in the ALTERNATIVE EXPERIENCE field
- NOTES are optional

The screenshot shows the E*VALUE software interface. At the top, there is a navigation bar with the E*VALUE logo and the tagline "Powering Healthcare Education". Below the logo are four icons: Schedules, Evaluations, Px/Dx, and My Profile. The main content area is titled "Diagnosis and Procedure Tracking" and contains a "Main" section with the following fields:

- Interaction Date * (6/17/2013)
- Clerkship *
- Site *
- Gender *
- Age *
- Ethnicity
- Clinical Setting *
- Alternative Experience (Not applicable)
- Notes *

(continued on next page)

Px/Dx Patient Tracking

Under DIAGNOSIS (DIAG) section:

- Select the DIAGNOSIS
- Select your ROLE
- DIAGNOSIS DURATION HOURS AND MINUTES are optional
- NOTES are optional
- Click: ADD DIAGNOSIS

Under PROCEDURES section:

- Select the PROCEDURE
- Select your ROLE
- PROCEDURE DURATION HOURS AND MINUTES are optional
- Click: ADD PROCEDURE

Click: SAVE RECORD

Your Px/Dx log has now been entered.

The screenshot displays the E+VALUE software interface for patient tracking. The top navigation bar includes 'Home', 'Help', 'My E+Value', and 'My Account'. The main interface features a 'Diag' section with a 'Group' dropdown set to 'All Groups'. A 'Diag' dropdown menu is open, showing a search filter and a list of medical conditions: Abdominal Pain/Peptic Ulcer Disease, Anxiety/Depression, Arthritis, Asthma and COPD, Chest Pain, Diabetes Mellitus, Headache, Hypertension, and Ischemic Heart Disease. Below the list, the 'Role' dropdown is set to '(Please select)'. The 'Diag Duration' section shows 'Hours: 0' and 'Minutes: 0'. A 'Notes' text area is present. At the bottom, there is an 'Add Diagnosis' button and a row of action buttons: 'Primacy', 'Diag', 'Your Role', 'Time', 'Notes', 'Remove', and 'Move'.

Px/Dx Patient Tracking

To review and or edit your Px/Dx log(s).

Log into your desired clerkship.

Click: PXDX > REVIEW/EDIT.

The Diagnosis and Procedure Tracking Summary screen opens. Your logs are listed under the Diagnosis and Procedure Tracking Summary Filter.

The Diagnosis and Procedure Tracking Summary Filter is a searching tool used in E*Value.

You can use this tool to search for specific types of Procedure and Diagnosis group logs.

You can enter in the data which you are certain of such as START AND END DATE, SITE, COURSE, PROCEDURES, STUDENT'S ROLE and DIAGNOSES.

Click NEXT.

Record ID	Supervisor	Course Name/Location	Patient Age/Cgender	Setting	Intervention Date/Date Entered	Notes	Action
20174504	No Supervisor or Supervisor Not Listed	Ecchym Clotting - Deter Receiving Hospital	You, No Adult Age 10-40 Not Available		06/05/2012 06/07/2012 by Taylor, Debra-Pluzinski		[Edit] [Delete] [Review]
Filter: No Supervisor or Supervisor Not Listed							
20174207	No Supervisor or Supervisor Not Listed	Ecchym Clotting - Deter Receiving Hospital	Child (Age 0-10) Female		06/05/2012 06/07/2012 by Taylor, Debra-Pluzinski	Notes: Applied (Actual) Patient!	Status: Confirmed [Edit] [Delete] [Review]
D1: Eye wear - contact lens in placement							
20174717	No Supervisor or Supervisor Not Listed	Ecchym Clotting - Deter Receiving Hospital	Middle age (14-40) Female		06/04/2012 06/07/2012 by Taylor, Debra-Pluzinski	Notes: Done P - See 1 Time with Preceptor (D, Doctor)	Status: Confirmed [Edit] [Delete] [Review]
P1: Details of case recorded on log as if patient had not had service							
D1: discharge care							
20174549	No Supervisor or Supervisor Not Listed	Ecchym Clotting - Aortic Dissection	You, No Adult Age 10-40 Male		06/04/2012 06/07/2012 by Taylor, Debra-Pluzinski	Notes: Performed on discharge - given to Preceptor	Status: Confirmed [Edit] [Delete] [Review]
P1: TIC - Interpretation - basic							
D1: newcom							
20174687	No Supervisor or Supervisor Not Listed	Ecchym Clotting - Aortic Dissection	Senior (41+) Female		06/04/2012 06/07/2012 by Taylor, Debra-Pluzinski	Notes: Direct Patient Care with Preceptor (D, Doctor)	Status: Confirmed [Edit] [Delete] [Review]
P1: Multi-partial examination - aortic							
D1: aortic dissection							
20174805	No Supervisor or Supervisor Not Listed	Emergency Medicine - General Receiving Hospital	Middle age (14-40) Female		06/04/2012 06/07/2012 by Taylor, Debra-Pluzinski	Notes: Direct Patient Care with Preceptor (D, Doctor)	Status: Confirmed [Edit] [Delete] [Review]
D1: abdominal pain-pain							

Px/Dx Patient Tracking

NOTE: If your search parameters do not match the information in the E*Value system, (e.g. wrong START DATE), no logs will be displayed. In this case it may be more beneficial to have a broader search parameter. (e.g. instead of START DATE 06/05/13 TO END DATE 06/08/13 try START DATE 06/01/13 TO END DATE 06/30/13)

HINT: Filters can be saved so the specific log parameters you are requesting can be available to you without the need to re-create it. After inputting your search parameters click the SAVE TEMPLATE button at the bottom of the screen. These search parameters are now available for future usage.

Diagnosis and Procedure Tracking Summary

Filter Template: {Select a Template} ▾

Start Date: 05/08/2012 [calendar] End Date: 06/08/2012 [calendar]

Site Filter: [text] {Active Sites} ▾ Filter ⓘ

Site: {All Sites} ▾

Course Group: {All Course Groups} ▾

Course Filter: [text] {All Courses} ▾ Filter ⓘ

Course: {All Courses} ▾

Procedure Group: {Select a Procedure Group} ▾

Procedures: {All Procedures} ▲
Abscess-I&D-em (E) ▾
ACLS ▾
Alcohol abuse--screening ▾
Arterial blood gas--interpretation--basic ▾

Student's Role: {All Roles} ▾

Diagnosis Group: {All Diagnoses} ▾

Diagnoses: {All Diagnoses} ▲
abdominal pain--acute (E) ▾
abdominal pain--ped ▾
abdominal pain/peptic ulcer disease ▾
abnormal Pap smear ▾

Student's Role: {All Roles} ▾

Confirmation Status: All Statuses ▾

Show Groups: Both Procedures and Diagnoses ▾

Records per Page: 25 ▾

Save Template Next ->

Px/Dx Patient Tracking

You can create a Px/Dx report to see which procedures and diagnoses requirements you have met so far.

To do so:

- * Log into your desired clerkship
 - Click PXDX > REPORTS >
 - SUMMARY (Procedure or Diagnosis)
 - Enter START DATE AND END DATE of Clerkship
 - Select {All Procedures or All Diagnoses}
 - FORMAT OPTION:
 - HTML (to view) or MS EXCEL (to download or print)
 - NEXT

The screenshot displays the E*VALUE software interface. At the top, there is a navigation bar with 'Home', 'Help', 'My E*Value', and 'My Account' links. Below this is a menu with 'Schedules', 'Evaluations', 'PXDX', and 'My Profile' icons. The main content area shows a 'Reports' section with 'Add New', 'Review/Edit', and 'Reports' options. The report is titled 'Wayne State University Clerkship Procedure Summary Report'. It includes the following information:

- Subject:** Wayne State University Clerkship Procedure Summary Report
- Time Period:** 03/18/2013 to 06/18/2013
- Report Date:** 06/18/2013
- Student's Role:** All Roles
- Status:** All Entered Procedures

Procedure Name	Required	Total Completed	Remaining
Comprehensive HSP	1	0	1
Domestic Violence Screening	1	0	1
End of Life Care	1	0	1
Preventive Medicine	1	1	Requirement Met

QUICK INSTRUCTION GUIDE

Contact support	mededu@med.wayne.edu
Log in	www.e-value.net or http://home.med.wayne.edu – Click: QUICK LINKS. There is no INSTITUTIONAL CODE
Forgot password	Click: FORGOT PASSWORD button and follow instructions or email support mededu@med.wayne.edu
Change between clerkships	Top right button - Click: MY ACCOUNT > CHANGE PROGRAMS
See pending evaluations	Click: EVALUATIONS > TO BE COMPLETED
Record PxDx logs	<p>Log into your clerkship</p> <p>Click: PDX > ADD NEW</p> <ul style="list-style-type: none"> *Under MAIN section: *Enter the INTERACTION DATE *Select the CLERKSHIP *Select the SITE *Select the GENDER *Select the AGE *ETHNICITY is optional *Select the CLINICAL SETTING *Choose an option in the ALTERNATIVE EXPERIENCE field *NOTES are optional *Under DIAGNOSIS (DIAG) section: *Select the DIAGNOSIS *Select your ROLE *DIAGNOSIS DURATION HOURS AND MINUTES are optional *NOTES are optional *Click: ADD DIAGNOSIS *Under PROCEDURES section: *Select the PROCEDURE *Select your ROLE *PROCEDURE DURATION HOURS AND MINUTES are optional *Click: ADD PROCEDURE *Click: SAVE RECORD
Edit PxDx logs	Log into your desired clerkship. PDX > REVIEW/EDIT
View required PxDx logs	<p>Log into your desired clerkship.</p> <p>Click: PDX > REPORTS > SUMMARY (Procedure or Diagnosis)</p> <ul style="list-style-type: none"> * Enter START DATE AND END DATE of Clerkship * Select {All Procedures or All Diagnoses} * FORMAT OPTION: HTML (to view) or MS EXCEL (to download or print) * NEXT