

WAYNE STATE UNIVERSITY

Declaration of Off-Semester

Last Name: _____ **First Name:** _____

Banner ID: _____ **Semester:** _____ **Year:** _____

It is understood that during the off-semester it is permissible to work more than 20 hours per week, but not more than 40 hours per week, pending supervisor's approval

During the off-semester, students not enrolled for the requisite number of credit hours are subject to FICA taxes.

Student Signature: _____ **Date:** _____

Supervisor's Signature: _____ **Date:** _____

Department: _____

Student Assistant: _____ **College Work-Study:** _____

College Work-Study Students must enroll for the requisite number of credit-hours during the off-semester as required by the Office of Scholarships and Financial Aid and as outlined on page four of this guide.

Non-Immigrants: Prior to submitting this form to University Counseling and Placement Services, students must contact the Office of International Students and Scholars for authorization.