

# Student Organization Constitution Form

See the Guidelines document for help completing this constitution form.  
For more information, please call: (313) 577-1010  
This form must be Typed!

Name of Organization:

Date Submitted \_\_\_/\_\_\_/\_\_\_

1. List the goals and purposes of the organization:

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2. Statement of how the group intends to carry out these goals and purposes at Wayne State University:

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3. Is your organization an affiliate with any national, regional, or local organization?

\_\_\_\_\_ YES

\_\_\_\_\_ NO

**PLEASE NOTE:** At such time as the purpose or regulations of any national, regional or local groups conflict with the policies of Wayne State University, the latter will prevail.

4. Requirements for membership:

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**PLEASE NOTE:** ALL FULL MEMBERS MUST BE REGISTERED STUDENTS OF WAYNE STATE UNIVERSITY  
(20% can be non-registered affiliates who have no voting rights, but can participate in the group activities.)

5. Officers and their duties (Do not list individual's names):

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**PLEASE NOTE:** ONLY CURRENTLY ENROLLED WAYNE STATE UNIVERSITY STUDENTS ARE ELIGIBLE TO BE OFFICERS

**6. Eligibility requirements or qualifications necessary to run for office:**

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**7. Method of nominating and electing new officers (list the process):**

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**8. Method of replacing officers:**

(Please address how to replace officers who leave or step down and how to impeach current officers who aren't fulfilling their duties.)

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**9. Time of year for electing new officers:**

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**10. Number of members and officers necessary to constitute a quorum in order to conduct legal membership meetings, committee meetings, etc. (List as a separate percentage (%) for members and officers):**

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**11. Method of conducting meetings (Robert's Rules of Order or other established methods):**

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**12. Method for members (not officers) to call emergency meetings or special events:**

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**13. Officer responsible for informing membership of emergency or special meetings:**

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14. Membership dues (if applicable):

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16. The process for amending this recognition application and percentage of votes necessary for passage:

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**Dean of Students Office**  
351 Student Center Building  
Phone: 313-577-1010