

SUBJECT	Clinical Instructor (Voluntary) Appointment for 4 th -year chief residents not receiving ACGME credit
DESCRIPTION	Requirements for 4 th -year chief resident appointments as voluntary clinical instructor faculty
EFFECTIVE	11/27/18
REVISED	

PURPOSE

The WSUSOM will accept applications for a faculty appointment at the rank of clinical instructor from individuals who currently hold (or who anticipate holding) a 4th-year chief medical residency position. Eligible applicants must be in/anticipate holding a chief residency position for which they will **not** receive credit toward board certification from the American Council for Graduate Medical Education. This clinical instructorship is a non-compensated, nonrenewable appointment that can be held for no more than 1 year.

Eligibility

To be eligible for an appointment as a voluntary clinical instructor, a chief resident must contribute toward the educational mission of the department/WSUSOM as defined below:

- (1) Teaches (or anticipates teaching) WSU medical students and/or trainees as a member of a WSU-sponsored residency program;

- (2) Mentors (or anticipates mentoring) WSU medical students or trainees

Exclusions

This policy does **not** extend to residents currently in postgraduate training for which they are or anticipate receiving credit toward board certification.

Submission requirements

A detailed list of required elements can be found [link](#), but at a minimum all applicants must submit:

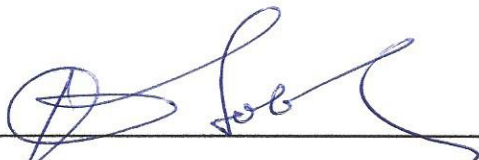
- (1) A letter of support from the chair of the resident's department that (a) identifies the WSU-affiliated residency program in which the applicant teaches; (b) includes the start and end date of his/her 4th-year chief residency position; (c) affirms that the applicant is not or will not be receiving credit for his/her chief residency year toward Board certification; (d) specifies the nature of the applicant's teaching (WSU students, WSU trainees, and/or faculty from WSU and/or other institutions); and (e) assesses the quality of the applicant's teaching

- (2) A current CV formatted in the style required for Voluntary clinical instructor faculty appointments, found on the OFAPD website:
<https://facaffairs.med.wayne.edu/voluntary-appointment>

Applicants should supply all the required information required on the CV, and sign and date the CV

- (3) Official transcripts will be required from all applicants **without** a Michigan professional license, and notarized transcripts from those applicants who received their training outside the US

See the OFAPD website [link](#) for guidance on administrative procedures, details regarding all necessary qualifications, and the relevant forms. **Note:** Anyone receiving a faculty appointment is required to complete a prior background check.



Jack D. Sobel, M.D.
Distinguished Professor of Medicine
Dean, Wayne State University School of Medicine

11/27/18

Date