Purpose

The purpose of this policy is to provide for an orderly and equitable transition when downsizing/closure of a program because of a decrease in resident enrollment, department restructuring for economic or programmatic reasons, or other reasons which may require downsizing/closure of a program or closure of the institution.

Policy

In the event the Sponsoring Institution or one of its GME programs is reduced or closed, the Wayne State University School of Medicine is committed to ensuring that residents enrolled in the WSU GME-sponsored programs are provided the opportunity to complete their training through a WSU-sponsored residency program or assist them in enrolling in another accredited program in which they may continue their education.

Procedure

The GMEC has oversight of decisions that may result in the reduction or closing of the Sponsoring Institution or one of its GME programs.

Once a decision is made, the GMEC, DIO and all affected residents in the program will be notified as soon as possible. The DIO will notify the ACGME of the decision and the proposed date of the intended action.

The program director and the DIO will assist all residents in developing future training plans.

The program director will prepare a transfer letter for each resident detailing their progress in core competency education, milestones and an evaluation of their overall performance. This letter will be sent to the program director accepting the resident and a copy of the letter will be placed in the resident’s educational file.

The residency program will send resident files to the program accepting the resident in a timely manner.