



Admissions Procedures



WAYNE STATE
School of Medicine

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Document Change Control:

Draft	Date of Issue	Author(s)	Brief Description of Change
1.0	03/20/2017	Dawn Yargeau	Initial Procedural Document
2.0	8/2/2017	Jamie Fox and Dawn Yargeau	Updated with change of citizenship documentation and Procedure for selection for interview
3.0	10/06/2021	Dr. Abhinav Krishnan and Dawn Yargeau	Revised policies to current practices
4.0	06/14/2022	Dr. Abhinav Krishnan, Dr. Kevin Sprague	Added in supporting documents regarding student selection
5.0	01/11/2023	Dr. Abhinav Krishnan	Added in new faculty, and updated sub-committee information
6.0	4/17/2023	Jamie Krueger, Dawn Yargeau	Added new committee members and updated links
7.0	4/9/2025	Jamie Krueger, Kristin Copenhaver	Most content pulled out of this document into Admissions Committee Charter, updated vision, links, references and policies



Introduction

Vision

We will realize our commitment to equal health care services and wellness for all through transformative education, innovative research and clinical excellence integrated with comprehensive community partnership programs that foreground diversity, inclusiveness and social accountability.

Mission

We will educate a diverse student body in an urban setting and within a culture of inclusion, through high quality education, clinical excellence, pioneering research, local investment in our community and innovative technology, to prepare physician and biomedical scientific leaders to achieve health and wellness for our society.

Commitment

We are privileged to serve our community, state, nation, and the world as innovators in medicine, health, prevention and wellness.

Core-Values of the Admissions Committee

Preamble: The purpose of this core values statement is to provide a set of principles that are exemplified by interviewers and admissions committee (AC) members in their selection of students that will embody the Wayne State University School of Medicine mission and be reflected in our environment.

AC Core Values Statement: We commit to the recruitment, admission, and success of students who embrace and embody the mission, vision, and values of Wayne State University School of Medicine. Our focus is on erasing disparities and racism in health care through implementing the core values of equity, inclusivity, diversity, mutual respect, and appreciation. Through the creation of a genuine awareness of belonging for everyone, we will ultimately achieve a diverse and empathetic workforce that reflects and elevates the many communities we serve.

At our core we strive to admit students who contribute to and flourish in an environment that supports and promotes: OUR CORE BREATHES and DELIVERS

Opportunities
Understanding
Relationships

Caring
Openness
Resilience
Engagement

Belonging
Responsibility
Empathy
Appreciation
Tolerance
Humanity
Equity
Sensitivity

Diversity
Excellence
Learning
Inclusion
Values
Experiences
Respect
Social accountability

Summary

Wayne State University School of Medicine (WSUSOM) recognizes that, in training physicians, there are responsibilities to be met. The first is to the medical students, to provide a medical education of the highest quality so that they may become highly effective and competent physicians. Another responsibility is to the future patients of the graduates of the medical school. Graduates should be well trained in all aspects of medicine and able to make appropriate diagnostic and treatment decisions in a manner that recognizes and respects the individual patient's needs, including cultural, financial and social nuances. Each matriculating class will be selected in light of this dual responsibility. Each applicant will be evaluated not only on his or her ability to become a competent physician, but also on his or her potential to contribute to the educational experience of fellow medical students and the advancement of the profession of medicine. The admissions process will evaluate both the individual capabilities of a student, and the overall composition of the matriculating class, with the goal of providing a rich and diverse educational experience for all members of the class. WSUSOM follows the guidelines and policies regarding diversity as put forth by the University. WSUSOM complies with all applicable federal and state laws. WSUSOM defines diversity as the inclusion of individuals with varying backgrounds and perspectives so as to enhance the learning climate and promote innovation, mutual respect and connections with the communities being served. Factors taken into consideration include, but are not limited to, educational background, life experiences, cultural identity, and socioeconomic background. WSUSOM does not discriminate on the basis of race, color, creed, gender, gender identity, national origin, age, familial status, marital status, height, weight, sexual orientation or veteran status.



Charge and Role of Admissions Committee

Please view the Admissions Committee Charter, linked to from
<https://www.med.wayne.edu/admissions/mdadmissionspolicies>

Admissions Procedures

All applications will be processed according to all admissions policies:
<https://www.med.wayne.edu/admissions/mdadmissionspolicies>

- A. Processing of applications/eligibility criteria
 - a. Applicants to WSUSOM are required to take the Medical College Admissions Test (MCAT), submit an application through the American Medical College Application Service (AMCAS), must be a US citizen, US permanent resident or a Canadian citizen.
 - b. International students are eligible for admission if they have completed a degree at WSU.
- B. Application Reading
 - a. The Application Reader Group consists of individuals (including Alumnus/Faculty and hired seasonal staff) who are trained and agree to review applications and complete an evaluation form for each application indicating areas of strengths and weaknesses based on Admissions Committee-approved rubrics.
 - b. As applicants complete their secondary application, applicants will be forwarded to the Application Reader Group.
 - c. Each applicant's file will be reviewed individually using AC-approved reader rubrics to assess their eligibility and/or academic readiness.
- C. Invitation to Interview
 - a. Invitations to interview will be extended to applicants after assessment of their application materials, application reading evaluation, and potential to contribute toward WSUSOM's mission by the Admissions Committee.
 - b. In accordance with the recommendations provided by the GSA Handbook (revised 2014- 2016 edition), and based on the decision by the Associate Dean of Admissions, a courtesy interview may be extended to applicants with specific or significant ties to WSUSOM. Other than the opportunity for interview, no special considerations will be offered to these applicants.



D. Interview process

- a. Invited applicants will interview with an alumni/faculty member, a current medical student, and complete 5 MMI stations.
- b. Interviewers will be provided with guidelines and an orientation to the basics of the interview process, including concepts such as treating the applicant with respect, which qualities are to be evaluated, and which questions or topics are inappropriate for the interview.
- c. Interviewers will complete a standardized evaluation form for each interviewee that provides a clear definition of qualities to be evaluated based on Admissions Committee required questions and rubrics.
- d. Interviewees will be provided an opportunity to evaluate the interview process and provide feedback to the Office of Admissions about the quality of the interview experience.

E. AC Evaluation process

- a. Admissions Committee will review the complete files of each of the interviewed applicants, including the assessment by the faculty/alumni, MMI, and Medical Student interviewers to make a decision of offer, waitlist or rejection.
- b. There are no quotas in the evaluation process.
- c. Certain Medical School programs have variable numbers of positions available in any given year, depending on funding or numbers of qualified applicants. If fewer than the desired number of individuals is found in any year for these special programs, the remaining spots in the entering class will be filled with standard applicants. All applicants will be assessed with the same processes on Interview Days. The AC reviews and renders an admissions decision on all candidates entering the M.D. program at Wayne State University School of Medicine.
- d. The final decision regarding which applicants will be admitted resides with the WSU SOM AC committee. Every effort will be made to select a class of individuals who, in the aggregate, are capable of addressing the specific different needs of future patients, and the educational environment for their classmates.

F. Evaluation of Admissions Policies, Procedures and Activities

- a. Annually the AC will perform a review and update its policies and procedures. The Associate Dean for Admissions will report the outcome of this review to the Executive Committee Faculty Senate for ratification and approval.



- b. These Admission policies shall be reviewed and approved by the Faculty Senate of the Medical School.

Admissions Interview: Scheduling and Calendar

- A. The schedule of interview days will be available to the Admissions Interviewers members at the beginning of the interview cycle. Members will select days for participation as determined by the number of applicant interviews, admissions interviewer availability, and interview days.
- B. Each invited applicant will have one 30-35-minute one-on-one interview with a faculty/alumni member, five MMI stations, and a 30-35-minute medical student interview.
- C. The Admissions Committee will meet as necessary to review and evaluate each interviewed applicant. This summative evaluation represents a comparative assessment of the entire application and not just the interview evaluation. The AC will engage in an open discussion of the applicant's merits, deficiencies, and essential/unique attributes.
- D. Based on the decisions of the AC, the Office of Admissions will make sufficient admission offers by March 15 of each year to fill the entering class in accordance with AMCAS guidelines. Admission offers by the Admissions Committee will continue, as needed, to complete the incoming M1 class.

