

INSTRUCTIONS FOR THE INTERNATIONAL STUDENT WISHING TO STUDY AT WAYNE STATE UNIVERSITY SCHOOL OF MEDICINE.

NOTE: Paperwork must be started at least 3 months prior to arrival for elective.

1. The J-1 student must access the application materials from the School of Medicine website.
 - ✓ School of Medicine application:
http://www.med.wayne.edu/student_affairs/records_registration/electives/VISITFRM1.PDF
 - ✓ J-1 application:
http://www.wsuoiss.wayne.edu/sections/forms/j_1_non_degree_student
 - ✓ Request for housing assistance: <http://www.dmcic.org/ic/>

Note to student:

1. Health insurance **with specific coverage requirements** is required by the Department of State (DOS). The required health insurance can be purchased in the Office of International Students and Scholars (OISS). Please access the OISS website at <http://www.oiss.wayne.edu> for additional information on the health insurance requirements. *Travel insurance is not accepted.*
 2. Malpractice insurance is required for other than “observerships”.
 3. Incomplete applications will be returned to student unprocessed.
 4. A J-1 visa is required. Students cannot study in B-1 or B-2 status at the School of Medicine.
2. Submit your completed application materials to the Records Office at the School of Medicine with the \$75.00 application fee.
3. After academic approval by the School of Medicine, your J-1 Request for DS-2019 application will be given to OISS for processing.
4. The completed DS-2019 will be sent back to the School of Medicine who will be responsible for sending the DS-2019 to the student so that the student can apply for their J-1 visa. The student must pay the \$100 one-time required Department of Homeland Security SEVIS fee online at <https://www.fmjfee.com/> prior to their appointment at the U.S. Consulate
5. Student must report to OISS immediately upon arrival to the School of Medicine. Failure to report to OISS later than 7 days after their arrival to the U.S. will result in the termination of the student’s SEVIS record and the student will be considered a “no show,” to the Department of Homeland Security which will result in the student losing their status.
6. After the student begins their study at the School of Medicine, any program extension must be made at least 2 weeks before the program end date on the current DS-2019. The School of Medicine will submit another Request for DS-2019 for all program extensions.
7. Changes in travel plans or cancellations require written notification to the School of Medicine so that the School of Medicine can notify Federal Authorities.