

Faculty Development Workshop: Your CV and Academic Success

Wayne State University, SOM

Judith Whittum-Hudson, Ph.D.

CV: The FACTS

- Format
- Annotation
- Comprehensiveness
- Truth
- Significance

What is your CV?

- Concrete representation of YOU
 - who you are
 - where you have been
 - what you are doing now
 - where you are going
- Grant proposal for funding YOU
 - annual salary
 - awards
 - promotion and/or tenure

Let's Begin

Part 1: Name, Education, Training, and Faculty Appointments

- **Name**
 - MD or PhD
 - Current rank and track (be accurate)
 - Address and contact information
 - NO social security number
- **Education (chronological order)**
 - Baccalaureate:
 - Graduate
 - Postgraduate

**Font and Font Size: be reasonable, 11-12 point best, Arial or Times New Roman usual choices

**Top right-hand have a signature space and date prepared (auto-update is helpful when you add new information)

Part 1 con't: Name, Education, Training, and Faculty Appointments

- **Training**
 - Internship
 - Residency
 - Fellowships
 - Post-doctoral work
 - Additional post-graduate training (MPH, Imaging courses, Circus training)
- **Faculty Appointments**
 - positions as part of faculty (not hospital appointments)
 - Be careful about joint appointments as this can be complex; they should be real relationships
- **Hospital/Professional Appointments**
 - Active staff appointments
 - Division chief, section head, director of unit (annotate on FAS)

Wayne Samuel Underdog, MD
Assistant Professor, Research Educator

Office address: Dept of Biochemistry
office, phone, FAX, email

Education

1984-1988 B.S., magna cum laude, Hungry College, Hamsville,
Texas

1988-1993 Ph.D., Department of Biochemistry, Full of Hope School
of Medicine, Heartland, Ohio

Training

1979-1984 Technical Associate, Supervisor, Laboratory for Surgical
Research, Department of Surgery, Harvard Medical School
Boston, MA

1988-1993 Predoctoral graduate student, Biochemistry Program
Department of Biochemistry
University of Connecticut Health Center
Farmington, CT

For a clinician: Training section would obviously have appropriate information

Training

1992-1993 Internship, Hope Hospital, Heartland, Ohio

1993-1996 Residency, Family Medicine, Our Lady of Good Hope
Hospital, Trust, Pennsylvania

1997-1998 Fellowship, Humor as Medicine, Harvard, Boston,
Massachusetts

Hospital Appointments

2000- Active Staff, Children's Hospital of Michigan, Detroit, Michigan

2000- Active Staff, Detroit Receiving Hospital, Detroit, Michigan

2002- Staff Physician, Psychiatry, John D. Dingell VA Medical Center
Detroit, Michigan

2004- Director of CRH, Detroit Receiving Hospital, Detroit, Michigan

1993-1995 Postdoctoral Fellow
Department of Cell Biology
University of Texas Health Science Center
Dallas, TX

???

1997-1998 Fellowship, Infectious basis of Humor, Harvard,
Boston, Massachusetts

***Gaps in time need to be explained

Faculty Appointments

1998-2000 Assistant Professor-Tenure Track, Biochemistry,
Technological University, Michigan

2000-2004 Assistant Professor-Tenure Track, Biochemistry, Wayne
State U. SOM, Detroit, Michigan

2004- Associate Professor with Tenure, Biochemistry, Wayne
State University, SOM, Detroit, Michigan

2004- Associate Professor, Joint Immunology & Microbiology,
Wayne State University SOM, Detroit, Michigan

???

2004- Director of SCC, SOM, Wayne State University SOM,
Detroit, Michigan

Faculty Appointments

- 1998-2000 Assistant Professor-Tenure Track, Biochemistry,
Technological University, Michigan
- 2000-2004 Assistant Professor-Tenure Track, Biochemistry,
Wayne State University SOM, Detroit, Michigan
- 2004- Associate Professor with Tenure, Biochemistry, Wayne
State University, SOM, Detroit, Michigan
- 2004- Associate Professor, Joint Immunology & Microbiology,
Wayne State University SOM, Detroit, Michigan
- 2004- Director of Stem Cell Core, Wayne State University
SOM, Detroit, Michigan
(Annotate: This is the first such Core in the USA)

No acronyms!

Major Professional Societies

- American Society of Humor, National Secretary 2002-2004
International Infectious Humor Society 2003-
International Society for Risibility, 2004-
American Society for Biological Chemistry 2000-present

Honors

- WSU SOM Teaching Award, 2001 and 2004
Hershel H. Homer Award, 2002 (what is this?)
Betty Crocker, Best Apple Pie Recipe 2002
??? Master Gardener, Michigan Extension Service 2005

Major Professional Societies

American Society of Humor, National Secretary 2002-2004
International Infectious Humor Society 2003-
International Society for Risibility, 2004-
American Society for Biological Chemistry 2000-present

Honors

WSU SOM Teaching Award, 2001 and 2004
WSU SOM Research Excellence Award, 2005
Hershel H. Homer Award, 2002
(annual award to member of Am. Soc. of Biochemistry who has made seminal contributions to research in basic bioinformatics)

Leave out honors irrelevant to your career no matter how happy they make you! Community and other honors for your professional successes are fine!

Part 2: Service

- Patient care
- Professional consultation
 - Consulting to public agencies, etc.
 - Consulting to private enterprises
- Journal/Editorial activity
 - Reviewer
 - Editorships/Editorial Boards
- Other
- National and international boards/committees
 - Grant Review (Regular membership, *ad hoc*, telephone)
 - NIH, VA, DoD review
 - National Foundations (ADA, AHA, etc.)
 - Memberships/offices in public/professional agencies
- State and local boards and committees

Patient Care - none

Professional consultation - none

???

Journal/Editorial activity

Reviewer *Journal of Biochemical Aspects of Humor*

Reviewer *Infection and Humor*

???

Editorships/Editorial Boards - none

National and international boards/committees

2004 Humor and Humility Study Section, NIH, NIAID

Memberships/offices in public/professional agencies – ???

none

State and local boards and committees

2002- present Michigan Society for Infection, Humor and
Mental Health, Treasurer, 2004-2005

WSU Committees

???

DMC Committees

Committees at Other Universities - none

What to include or NOT and how

- Annotate items
 - unique items whose significance not generally known
 - highly specialized foci
 - indicate time commitments
- Do NOT highlight your deficiencies by having lots of 'None' categories; you can add them back in the future

delete headings where you have nothing (yet); add them as they become relevant

Journal/Editorial activity

Reviewer *Journal of Medical Aspects of Humor* (reviewed 8 papers)

Reviewer *Infection & Humor* (reviewed 4 papers)

National and international boards/committees

2004 Humor and Humility Study Section, NIH, Regular member

2005 Wellcome Trust, United Kingdom, *ad hoc* reviewer (3 grants)

State and local boards and committees

2002- Michigan Society for Infection, Humor and Mental Health, Treasurer, 2004-2005

WSU Committees

University

2006- Academic Senate

2006- Research Committee of Academic Senate

School of Medicine

2005 Building Advisory Committee

Departmental

2004 - 2006 Promotion and Tenure, Dept of Biochemistry

2006- Salary Committee, Dept of Biochemistry

Community Service

2003- Thanksgiving Food Kitchen server for

Part 2: Teaching

- This section is **IMPORTANT** especially at Wayne State!!!
- This section complements the Teaching Portfolio and Faculty Activity Summary

Part 3 (con't): Teaching

- Years at WSU
- Years elsewhere (list)
- Courses taught at WSU
- Essays/Theses/Dissertations directed
 - List student name, level, project, year
- Course or curriculum development
- Course materials (unpublished)

Courses at Wayne State University

- 2000 – 2003 Psychology 7040, Humor Section
(3 contact hr/yr, 12 graduate students)
- 2000 – Year II WSMS Pathophysiology of Humor
(2 contact hr/yr, 275 medical students)
- 2000 - Faculty mentor, Fellows' Journal Club (1 hr/wk 52
wk/yr)

Residency Program

???

- 2001 - 2003 Humor and the Immune Response in Lupus
Nephritis (2 contact hr/yr, 6 rheumatology
fellows)
- 2001 - present Clinical Immunology Core lectures to Fellows
(1 contact hr x 4/yr; 4 residents, 4 fellows)

Postgraduate Lectures

- 2002 The Use of Wit and Humor in Therapy of OCD
- 2004 The Neurophysiology and Biochemistry of
Mirth

Be consistent in format of time units. No acronyms! Detail contact hrs
and numbers and types of learners

Essays/Theses/Dissertations Directed

- 2001-2002 Jennifer Jest, WSMS II summer research program
"The use of comical scenarios for socialization" ???
- 2004- Thomas Tragedarian, Master's Thesis
"Absurd behavior as an index of frustration"

Course/Curriculum Development

- 2003 Developmental Aspects of the Sense of the Comic
(developed the course syllabus, assembled
materials, organized lecturers, made exams)

Mentoring

- 2002 – Group of WSMS years 1-4
(FAS or Teaching Summary : individual meeting? How often? List names of individuals mentored & their current positions)
- 2005 – MedStart students (Undergraduates yrs 1-4)
(FAS or Teaching Summary: individual meeting? How often? List names of individuals mentored & their current positions)

Essays/Theses/Dissertations Directed

- 2001-2002 Jennifer Jest, WSMS II summer research program
"The use of comical scenarios for socialization"
Ph.D. Degree conferred 2002; Advisor, WS Underdog
- 2004- Thomas Tragedarian, Master's Thesis
"Absurd behavior as an index of frustration"
Advisor, J. Dim-Wit; Committee Member, WS Underdog
- 2002- Basic Medical Sciences (BMS) essay advisor to Julie Moon (2002), David Sun (2003), Greg Groan (2004), Amy Toe (2005)

Course/Curriculum Development

- 2003 Developmental Aspects of the Sense of the Comic
(developed the course syllabus, assembled materials, organized lecturers, made exams)

Mentoring

- 2002 – (formal meeting quarterly for 2 hrs, informal monthly)
Hilarity Smith, WSMS IV
Jove Alitty, WSMS II
Merri Jones, MD, Psych resident, currently faculty at Harvard
Pierre Charade, MD, PhD, grad student, currently post doc at Chance Institute of Higher Yearning

Part 4: Grant support

- Chronological order
- Funded grants
 - Previous (must list previous 10 yr for tenure appt.)
 - Current
 - Pending (waiting for review or Council, not contemplated)
 - Submitted but not funded (or, 'scored but not funded')
- Details, details, details and accuracy essential
 - Agency
 - \$\$\$ and dates in effect
 - Title
 - PI (if it is not you)
 - Role (PI, co-PI, Co-I, collaborator; be accurate)
 - Co PI does not exist in VA, DoD!!! (check as this is a moving target; for NIH, check RFA to be sure co-PI are allowed)
 - Annotate your role (eg, 'I provide the MRI expertise for this grant')
 - Percent effort

Previous Grants Approved and Funded (okay to use NIH format and numbered list)

- 2/00-1/01 Departmental Seed Money Grant, PI: WS Underdog, \$25,000
"Identification and function of neural loci for wit and humor"
- 7/01-6/03 Michigan Infectious Disease Society, New Investigator Award
PI: WS Underdog, \$50,000
"Function of the amygdala in humor and wit: an infectious etiology"

Current Grants

- 2/02 -1/07 National Institutes of Mental Health, PI: JR Droll, \$1,000,000
Co-I, WS Underdog
"Visual incongruity in obsessive compulsive disorder: virus or bacterium?"
- 12/02-11/06 National Institutes of Mental Health, PI: WS Underdog, \$750,000
"The role of GABAergic inputs to the amygdala in humor and wit"
- 1/04 - 12/06 Pfizer Pharmaceuticals, PI: WS Underdog, \$3,000/pt enrolled
"Efficacy of Risorin vs Gleepril on mirth"

Pending Grants

- 6/05 - 5/09 VA Merit Award, PI: WS Underdog, \$300,000
"Loss of comic sense in Gulf War veterans"

What is missing?

What is missing?

- Percent Effort

Grants Approved and Funded

- 2/00-1/01 Departmental Seed Money Grant, \$25,000
PI: WS Underdog, 25% effort
"Identification and function of neural loci for wit and humor"
- 7/01-6/03 Michigan Psychiatric Foundation, New Investigator Award, \$50,000
PI: WS Underdog, 20% effort
"Function of the amygdala in humor and wit"

Current Grants

- 2/02 -1/07 National Institutes of Mental Health, PI: JR Droll, \$1,000,000
Co-I, WS Underdog, 10% effort (include annotation of role)
*** "Visual incongruity in obsessive compulsive disorder"
- 12/02-11/06 National Institutes of Mental Health, \$750,000
PI: WS Underdog, 25% effort
"The role of GABAergic inputs to the amygdala in humor and wit"
- 1/04 - 12/06 Pfizer Pharm., PI: WS Underdog, 10% effort, \$3,000/pt enrolled
"Efficacy of Risorin vs Gleepril on mirth"

Pending Grants

- 6/05 - 5/09 VA Merit Award, \$300,000; PI: WS Underdog, 15% effort
"Loss of comic sense in Gulf War veterans"

Part 4b: Publications

- Publications
 - Original observations in refereed journals
 - e-publications (distinguish refereed vs not)
 - Review articles
 - Books and chapters
 - Case reports (distinguish refereed vs. not)
 - Educational materials (computer programs, other online)
 - Patents
- Published abstracts (refereed vs. not)
- Other (eg, Unpublished abstracts)

Part 4b: Publications

- Be complete
- Annotate roles if you are not first or last author
 - students
 - technicians
 - other trainees as co-authors
 - eg, I was the only biochemist for the study and I ran all the lab assays (similar to annotating role on grants as co-I)

Part 4b: Publications (cont'd)

- Area of focus should stand out
 - clarify in FAS if not apparent (impact factors good)
 - clarify journal policies as to most important authors (PhD, generally first or last are senior; clinical journals often first 3 authors key)

Original Observations

1. Underdog WS, Smith JR, and Honcho, H. The development of a sense of the comic in infants: effect of vaccination. J Pediatrics 45: 456-461, 1998.
2. Melan-Cholia T, Underdog WS and Bliss RE. Woman with episodic hilarity and hypertrophy of the amygdala. **???** Neuropsychiatric Radiology 3:23-25, 2000.
3. Glad IM, Underdog WS, and Honcho H. Confocal localization of neurotransmitters mediating humorous stimuli within the amygdala. Proc. Natl Acad Sci USA 78:1245-1253, 2001.
4. etc.
12. Underdog WS. GABA agonists localized to the amygdala with PET scanning during laughter and giddiness. J Humor 4:34-43, 2004.

Review Articles

1. Underdog WS and Honcho H. The seventh sense: comic sense. Psychiatry Reviews 45:234-267, 2003.

Original Observations

1. Underdog WS, Smith JR, and Honcho, H. The development of a sense of the comic in infants. J Pediatrics 45: 456-461, 1998.
2. Glad IM*, Underdog WS, and Honcho H. Confocal localization of neurotransmitters mediating humorous stimuli within the amygdala. Proc. Natl Acad Sci USA 78:1245-1253, 2001.
3. etc.
11. Underdog WS. GABA agonists localized to the amygdala with PET scanning during laughter and giddiness. J Humor 4:34-43, 2004.

Review Articles (distinguish invited from not)

1. Underdog WS and Honcho H. The seventh sense: comic sense. Psychiatry Reviews 45:234-267, 2003 (invited review).
- 3:23-25, 2000.

* graduate student or resident (trainee) under direct guidance of WS Underdog

Refereed Case Reports

- Melan-Cholia T*, Underdog WS and Bliss RE. Woman with episodic hilarity and hypertrophy of the amygdala. *Neuropsychiatric Radiology*

* graduate student or resident (trainee) under direct guidance of WS Underdog

FAS and CV

Educational Materials

1. Static EX, Gloom DM, Underdog WS and Bliss RE. Interactive computer learning modules to teach assessment of humor, wit and comic sense. <http://www.comicmedicine.org>
(WS Underdog developed the course content and was integrally involved in implementation.)

Published Abstracts

1. Underdog WS, Glad IM, and Honcho H. Use of PET scanning for identifying active emotions. *Soc. Emotions and Senses* 32:147A, 2004 (presented in plenary session at international meeting)

Other

Unpublished abstracts, perhaps unrefereed case reports,

Part 5: Presentations

- Invited or refereed int'l or national meetings
- Invited or refereed local/regional meetings
- Invited seminars or lectures (5 yrs)
- Other scholarly work

Invited Presentations

1. Animal models of humor and stress: confocal microscopy.
Keystone Symposium Address, Steamboat Springs, CO. 2003.
2. Noninvasive monitoring of brain responses to humorous stimuli.
Freud Visiting Professor, University of Vienna, Austria. ???

Invited Presentations

1. Animal models of humor and stress: confocal microscopy.
Keystone Symposium Address, Steamboat Springs, CO. 2003.
2. Noninvasive monitoring of brain responses to humorous stimuli.
Freud Visiting Professor, University of Vienna, Austria. Length,
year or dates

Thank you

And also with thanks to Dr. Noreen Rossi who
began this presentation and from whom I've
stolen ideas and slides!

Some Comments about the Teaching Portfolio Requirements

Teaching Portfolio (P & T only)

(No more than 20 pages in length)

- **What you do**
 - Narrative statement of roles and responsibilities in teaching
 - Table (“Grid”) summarizing your teaching activities (3 yrs.)
 - Description of involvement in curricular development and administration
- **How well you do it**
 - Summary of evaluations of your teaching, included on the “grid,” followed by representative evaluative comments
 - Optional discussion of significance of evaluation data
- **Appendix material optional** (but no more than 20 pages total for the entire Teaching Portfolio)

Teaching Portfolio (Annual Merit Process only)

(No more than 10 pages in length)

- **What you do**
 - Table (“Grid”) summarizing your teaching activities (1 yr.), including involvement in curricular development and administration
 - (Description of activities related to teaching also in the Faculty Activity Summary)
- **How well you do it**
 - Summary of evaluations of your teaching, included on the “grid,” followed by representative evaluative comments
 - Optional discussion of significance of evaluation data

Questions???

Judith Whittum-Hudson, Ph.D.

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